

St. Joseph's Catholic Primary School Extended Schools Policy



This policy should be read in light of our Mission Statement that states:

'At St. Joseph's, we live, love and learn by the example of Jesus'

Our Vision

To improve the life chances of the young people of St. Joseph's Catholic Primary School, educationally and socially.

Background

St. Joseph's Catholic Primary School, for many years, has sought to increase the opportunities and support available to its pupils and parents in a variety of ways, helping to enrich the learning experiences and lives of young people and their families. We have long been committed to working in partnership with other agencies and our local community and pride ourselves on our commitment to inclusion and ensuring that the outcomes of the Every Child Matters are being delivered. We belong to the Cheshunt Schools Extended Schools cluster which is committed to working together to deliver extended services within our community.

We welcome the extended schools agenda as a framework to continue improving our delivery of The Every Child Matter Outcomes and to support key priorities within our improvement plan to raise standards and improve outcomes for young people.

Delivering Access to the Extended Schools Core Offer

At St. Joseph's Catholic Primary School the delivery of the core offer will be determined by the demand and need for it after consultation has taken place. Consultation of relevant stakeholders will be carried out these include pupils, Parents, Staff, Governors, Local Community, Partner Schools and Agencies within the cluster. Key development priorities will be identified through analysis of consultation data.

Childcare and Varied Menu of Activities

At St. Joseph's Catholic Primary School we can offer signposting to a range of high quality wraparound childcare providing a varied menu of activities from 8am to 6pm in accordance with the community needs, identified through consultation. This includes

before, lunchtime and after school clubs, childcare provision, childminders and holiday clubs. In addition we signpost parent/Carer to Children's Information Services for further support.

Swift and Easy Access

Within our school this aspect of the core offer is fulfilled by a range of staff including our SENCO, Pastoral care worker and other relevant staff. School staff work in partnership with multi agency teams within the locality to support children and their families.





Parental Support

We provide a range of services and support for parents which includes access to family support worker and family learning. We also provide support at key stages of transition when children start school in Nursery and move on to their Secondary School.

Community Use

Following an assessment of the premises we currently do not have any areas suitable for general community use. However, this will be kept under review for future developments.

Aims




-  To raise achievement and improve outcomes for all pupils by providing access to a range of extended services to suit their needs.
-  To provide full access to the core offer either from the school site or signposting within the local community
-  To target children in need to enable them and their families to access the support they require.
-  To promote community links and pupil well being.

Ethos



At St. Joseph's Catholic Primary School we believe that all children and their parents must have equal access to services offered by and through the school. We expect all partner agencies to be committed to inclusion and equality of opportunity.

Roles and Responsibilities







Headteacher

-  Ensures that the Extended Schools Leader is aware of his/her duties and that a clear line of responsibility is established.
-  Is consulted on all Extended Schools provision within the school.
-  To maintain an overview of Extended School developments and a vision for its progress.

Extended Schools Governor






-  Liaise with Extended Schools Leader
-  Report to Governing Body on progress of Extended Schools development

Extended Schools Leader






-  Takes a lead in core offer development and monitoring.
-  Ensures that all the procedures outlined in the policy are followed.
-  Works closely with inclusion leader and pastoral care worker.
-  Co-ordinates with subject leaders in developing and extending varied menu of activities
-  Ensures that appropriate risk assessments are completed and appropriate measures are in place.
-  Ensures all staff are aware of Extended Schools core offer and opportunities for development.

- 👤 Close links with outside agencies including other schools.
- 👤 Ensures all checks have been carried out and CRB clearance have been given to all persons/organizations on and off site who are delivering services to children.

Staff

-  Where appropriate some services will be delivered directly by school staff although there is no expectation of staff being involved.
-  All staff aware of the Extended Schools Core Offer.
-  Staff to identify children who would benefit from particular Core Offer provision.
-  All Staff aware of what is on offer – activities, signposting, agencies, parental support, community use etc
-  Involvement in evaluation of activities and outcomes for children where appropriate.

Outside Agencies

-  Signed contract with school agreeing service being provided and roles and responsibilities.
-  Provide high standard of care, support, skills.
-  Carry out own risk assessments.
-  Hold current enhanced CRB checks and appropriate professional qualifications.
-  Committed to providing an inclusive service to all children and their families.

Premises

Areas of the school suitable for delivery of Extended Services and equipment will have updated Risk assessments and Health and safety checks.

Where appropriate a rental/lettings agreement will be agreed upon between outside agencies and the school.

Monitoring

Governors, extended schools leaders and key staff to monitor the progress of extended schools activities identified in relevant school action plans.

Evaluating Impact

Evaluated through outcomes on relevant action plans and school improvement plan.

Other Relevant Policies

There are strong links to other school policies which will have an impact on the delivery of and access to Extended Services Inclusion, Healthy schools, PE, Charging and Remission Policy.

Date: July 2009

Review Date: July 2010